



St. Louis Secondary School
Monaghan
Board of Management Meeting
Tuesday 31st January 2023
Agreed Report

The meeting was held in the staffroom, covid protocols observed

Attendance: GS, SG, CH, MO, LG, AF and AJ.

Apologies: NC

Secretary: MC

Minutes
The minutes of the meeting on 20th October were adopted on the proposal of AJ and seconded by SG.
The minutes of the meeting on the 29th November were adopted on the proposal of LG and seconded by A F.

Matters Arising: No matters arising.

Correspondence:

- Monaghan Child and Family Support Network Meeting
- Info re Le Chéile Conference
- Info re Catholic Schools week
- Info re Deadline for Teacher's Hours Extension Scheme
- JMB Online Training
- Invitation to TUSLA Cavan Monaghan Stakeholder Event
- Invitation to ECSI Climate Action Conference
- Info re JC and LC entries
- LCA Task Interview Appointments
- Info re Recruitment of Oral & Practical Examiners
- Info re announcement of new JMB General Secretary Deirdre Matthews
- Info re Compliance Audit
- Info re JC Appeals
- Letter from Le Chéile re Admissions Policy

Finance:

Bank Reconciliation prepared to end of December 2022

Accounts submitted to FFSU and Le Chéile, awaiting review document from Le Chéile

Budget workshop in February/March

Compliance Audit re EW Application for heat pumps in 2020, info will be requested via email and to be submitted via Dropbox.

Proposal to increase TY Fee to €200 and Admin Fee to €100 agreed by the Board

Book Rental to remain the same.

Buildings & Plant:

Door eventually replaced by Munster Joinery

EW Application submitted for work to the roof, guttering, loose slates, corner stones.
 Height for Hire required.
 Not applying for windows Grant this year, too expensive to provide matched funding.
 Maximum grant €11,000.
 Summer Works application prepared and ready to be submitted.
 Problem with vaping have put extra cameras close to toilet areas.
 Application gone to DES for equipment for Technology Room & Gym
 Application going in for Physics equipment
 Waiting for Review Meeting with Get Fresh.

Anti- Bullying:

Following Survey results, guidance counsellors met all students who had indicated they had issues. All were low level incidents and all successfully resolved.

Strategic Plan:

Committee to look at enrolment data to be supplied by James.

Principal's Report:

Heartfelt thanks for the flowers and good wishes during my recent illness.

Huge thanks to Principal and Acting Deputy Principal who worked very well together and did an excellent job.

Congratulations:

- N&S on their recent marriage
- A&D on their engagement
- K&D on the birth of baby girl
- FOC on sick leave
- HF on sick leave

Sympathy:

- CD on the death of her mother
- Sisters of St Louis on the death of Sr Paulinus

Calendar

- JCT Training 12th January
- Pre Exams ongoing
- School closed 6th February
- Mid term break 13-17th February
- Ski trip for 5th years 19th February
- TY Musical Prep for show at end of March
- TY Trip to Munich end of March
- Congrats to Leah Kumar TY got a place on the prestigious Mini Med course
- Congrats to Milisha Ludeke and Lucy rice who are going to DCU CTYI to do courses in Psychology & Biology
- U16 footballers and basketballers and soccer teams all bowed out.

Child Protection

Not all staff have completed the TUSLA Child Safety Training. Some certificates outstanding, I have emailed. 1 referral to TUSLA child welfare concern, had a phone call with Social worker who followed with a home visit and a subsequent meeting in school. Case now closed.

GDPR

Nothing to report

Anti Bullying

Following the completion of the survey the guidance counsellors met a small number of students who indicated they had issues. All low level incidents mostly friendship issues and all resolved.

Enrolment

84 students submitted an application form. 61 have accepted their places. ETB school increased their numbers from 140 to 166.

Staffing: A short meeting on 13th January to ratify appointment of DB AP1 and CD AP2. Vacancy has arisen for permanent AP2, need permission of the board to proceed. Post Review commences on 1st March, approval given by the Board.

Allocations in we have 2.34 of a surplus.

4 applications for Job sharing, 1 retirement in October 23, 2 career breaks and 1 resignation.

Application for special pattern leave , form of parental leave where the staff member would be unavailable on the same day every week total hours 16:29.2 CID contracts due 22 hours each.

.4 PME students have applied and been accepted.

Beginning the process of a curriculum audit to see where the gaps lie.

Need Guidance , learning support and 2 CIDs. One 22 hours, one 18 hours= 2 at 22 hour contracts.

Cornmarket personnel to visit staff to discuss financial matters.

Health & Safety Statement Needs updating to include Technology Room and Fire Drill and Escapes.

SEAI: Monitoring and Reporting completed and submitted. Use of oil for 2022same as 2021 23,000 litres, Use of gas slightly less than 2021 less than 10,000 litres.

Irish Water: Issue ongoing, data submitted awaiting a decision re leak allowance.

Teaching & Learning: Meeting of all post holders to begin SSE process looking at impact of Covid on student learning. Further meeting of all staff in April. Inservice for all staff tomorrow 1st February on differentiation. T & L Coordinator going to inservice with Graham Powell.

Admissions Policy: letter from Le Cheile giving approval to the new Admissions Policy being uploaded to website following consultation with all stakeholders.

EMS No update from our solicitor.

GDPR No issues.